

INTRODUCTION TO A NEW SERIES OF ARTICLES

By: RON HIRSCH, BRCS Member and Boca Bits Contributing Author

This new series of articles by Ron Hirsch, will be appearing in Boca Bits starting with the January 2009 issue, and here on the Boca Raton Computer Society website.

Ron has been writing computer articles for various publications and for Boca Bits for over 20 years. His goal has been to make his articles not only informative, but also easy to read. About 7 years ago, Ron had a series where the articles were all exactly 2 pages - both sides of a single sheet, in Boca Bits. This made it easy for readers to keep a copy of a article - just cut out the page, and put into a loose leaf notebook.

This is a new approach to make it easy for readers to save articles, with no cutting, no copying, and no pasting. The articles will appear in Boca Bits, in the usual format, usually being broken up onto various pages. And, these articles will also be available here as separate PDF files for members to download from this web site.

This offers several advantages over the old system...

The article length can be whatever length is needed. When it appears in Boca Bits, it can take whatever space is needed. And the PDF file can be as many pages as needed. This makes Ron's job easier, and it also makes publishing in Boca Bits and this website, easier than the prior approach.

A PDF file can be downloaded and kept as a file for future reference. It can also be printed out in its entirety, or only certain pages selected to keep as hard copy.

The forthcoming series of articles will generally be aimed at teaching Windows skills, and allied activities. Interspersed with these articles will be reviews on useful software and hardware, as well as some potpourri articles which discuss a variety of computer topics.

NEXT MONTH --- JANUARY 2009 --- FILE MANAGEMENT – Part 1